



HOW TO SELECT AN ENERGY ADVISOR

Questions to Ask

1. What kind of information will I receive from you following my home energy audit? (Expect a list of recommended energy efficiency improvements, along with the cost and the projected energy savings of each measure.)
2. What percentage of your audits includes recommendations for heating system replacement or controls? (Best practice is close to 100%)
3. Do you offer all the energy-efficiency services I may need following my audit? If not, do you have professionals you can recommend? (Some homeowners are happy to manage subcontractors and prefer an independent advisor who has no financial interest in the work. Other homeowners prefer to have their advisor do the general contracting for them.)
4. What do you charge for an audit?
5. Do you help homeowners apply for Maine PACE Loans? What do you charge for that service?
6. What do you charge for the required final inspection/test-out at the completion of the job?
7. If I hire you to do the audit, and someone else to do the install, will you still do the test-out?
8. Do you charge for air sealing by the hour or by leakage reduction? (Efficiency Maine suggests paying for air leakage reduction, not an hourly rate.)
9. Do you have references I can contact?
10. How soon can you begin? And how quickly will my work be completed?
11. Do you provide a standard contract when finalizing my upgrade work schedule? Find a sample contract from the Maine Attorney General's Office [here](#).
12. What are your payment terms and conditions? (For example, do you require a deposit and when is final payment due?)
13. Do you require your employees to sign a Contractor Code of Conduct committing to professional conduct at the worksite? If so, do you provide a copy of a signed form for every person assigned to my project? See an example Code of Conduct [here](#).

