

**Efficiency Maine Trust  
Board Meeting Agenda  
November 15, 2017**

**Location: Efficiency Maine Trust Office, 168 Capitol Street, Augusta, ME**

**Time: 9:30 a.m. – 12:00 p.m.**

- 1. Welcome and Introductions .....9:30 – 9:35**
- 2. APPROVE Agenda and Minutes.....9:35 – 9:45**
- 3. Public Comment on Agenda Items.....9:45 – 10:00**
- 4. Executive Director’s Report.....10:00 – 10:15**
- 5. Reports and Business.....10:15 - 11:45**
  - (a) Finance Items**
    - i. UPDATE on Monthly Financial Reports**
    - ii. APPROVE Sole Source Contract for Northwest Energy Efficiency Council**
  - (b) Program Items**
    - i. REVIEW and APPROVE FY2017 Annual Report**
    - ii. UPDATE on Efficiency Maine Website Refresh**
    - iii. UPDATE on NTA Coordinator Proceeding**
- 6. New Business .....11:45 – 11:55**
- 7. Next Meeting Agenda and Scheduling .....11:55 – 12:00**
- 8. Adjourn..... 12:00**