

Efficiency Maine Trust
Board Meeting Agenda
April 30 , 2014

Location: Governor Hill Mansion, 136 State Street, Augusta, ME

Time: 9:30 am – 12:00 pm

- 1. Welcome and Introductions9:30 – 9:35**
- 2. Election of Officers.9:35 – 9:45**
Chair, Vice Chair, Treasurer, and Secretary
- 3. APPROVE Draft Agenda and Minutes9:45 – 9:50**
- 4. Public Comment on Agenda Items9:50 – 10:00**
- 5. Executive Director’s Report..... 10:00 – 10:15**
- 6. Committee Reports10:15 - 11:45**
 - (a) Finance Committee**
 - (i) APPROVE Resolution Listing Agents of the Trust for Purposes of Completing Trust Operations with Camden National Bank**
 - (ii) APPROVE Investment Policy**
 - (iii) APPROVE Amendments to Personnel Manual**
 - (iv) REVIEW Preliminary FY15 Budget Development**
 - (b) Strategic Planning Committee**
 - (i) UPDATE on Development of All Fuels Prescriptive Measures in Business Incentive Program**
 - (ii) APPROVE Designation as “Confidential Information” Data in Possession of the Trust Regarding Utility Customers, Utility Customer Contact Information, and Utility Customer Usage Data in Addition to Customer Contact Information and Usage Information Developed Independently by the Trust or Its Sub-Contractors.**
 - (iii) APPROVE amendment to the Cadmus M&V contract to add \$20,000 for development of additional measures for the Technical Resource Manuals.**
 - (iv) APPROVE sole source contract of \$40,000 for a year’s subscription to the New Building’s Institute curriculum and related materials for Commercial New Construction.**
- 7. New Business 11:45 – 11:55**
- 8. Next Meeting Agenda and Scheduling 11:55 – 12:00**
- 9. Adjourn..... 12:00**