

**Efficiency Maine Trust**  
**Board Meeting Agenda**  
**October 22, 2025**

**The second October meeting of the Board will be conducted in person in the conference room of the  
Trust at  
168 CAPITOL STREET, AUGUSTA, MAINE**

*The option to participate by phone and online video conferencing will also be available. Members of the public may register to attend the meeting remotely using the following URL:*

[https://efficiencymaine.zoom.us/webinar/register/WN\\_feHA98YdQdmS5ECkd4LDQA](https://efficiencymaine.zoom.us/webinar/register/WN_feHA98YdQdmS5ECkd4LDQA)

*After registering, members of the public will receive a confirmation email containing information about how to join the meeting online or by phone.*

**Time: 9:30 a.m. – 11:00 a.m.**

- 1. Welcome and Introductions ..... 9:30**
- 2. Approve Agenda and Minutes ..... 9:35 – 9:40**
- 3. Public Comment on Agenda Items ..... 9:40 – 9:55**
- 4. Executive Director’s Report..... 9:55 – 10:15**
- 5. Planned Business ..... 10:15 – 10:50**
  - a. Monthly Financial Reports**
  - b. Budget Adjustment – APPROVE**
  - c. Personnel Manual Modifications – APPROVE**
- 6. New Business ..... 10:50 – 10:55**
- 7. Next Meeting Agenda and Scheduling ..... 11:55 – 11:00**
- 8. Adjourn ..... 11:00**