

## **Instructions for EV Form #14: Eligible Non-Profit Certification Letter**

1. Use the form letter on the next page to create a letter requesting pre-approval from Efficiency Maine. The letter must be on the eligible non-profit organization's letterhead and signed by a duly authorized officer.
2. Email the letter to [amalia.siegel@efficiencymaine.com](mailto:amalia.siegel@efficiencymaine.com).
3. If approved, you will receive a letter from Efficiency Maine stating that you are eligible for enhanced rebates as an eligible non-profit.
4. Present the pre-approval letter from Efficiency Maine at the dealership to receive an enhanced rebate.

[NON-PROFIT LETTERHEAD]

[DATE]

Efficiency Maine Trust  
168 Capitol St., Suite 201  
Augusta, ME  
Attention: Amalia Siegel, Program Manager, EV Initiatives  
Email: [amalia.siegel@efficiencymaine.com](mailto:amalia.siegel@efficiencymaine.com)

Re: EV Accelerator Program – Eligible Non-Profit Service Provider Certification Letter

This letter certifies that the entity identified herein is listed in the current 2-1-1 Maine Directory of service providers at the time of application and is a 501(c)(3) Non-Profit located in the State of Maine, duly formed and validly existing under applicable law, in good standing and authorized to do business in the State of Maine

We acknowledge that execution and delivery of this certification is a condition for pre-approval by Efficiency Maine for eligibility to receive enhanced rebate amounts in the EV Accelerator Program.

Executed as of the date noted above by its duly authorized officer.

[NAME OF NON-PROFIT ENTITY]

Signature: \_\_\_\_\_

By: [NAME OF DULY AUTHORIZED OFFICER]

Its: [TITLE]

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(If different)