

Home Energy Savings Program

LOAN WORK SCOPE FORM - PAGE 1

Updated: 4/2/17



INSTRUCTIONS: Please complete ALL APPLICABLE SECTIONS of this form (pages 1 and 2) and submit with itemized QUOTES or PROPOSALS for all work to be financed through Efficiency Maine loans. All proposed work must be completed or overseen by an [Efficiency Maine Registered Vendor](#).

SECTION 1: Customer/Property Information. Efficiency Maine will protect confidential customer information.

Homeowner Name:		Date:	
Site Address, Town, Zip:			
Mailing Address, Town, State			
Email Address:		Phone Number:	
# Residential Units in Building:	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	Owner occupied?	Y <input type="checkbox"/> N <input type="checkbox"/>

SECTION 2: Eligible Measures

At least one eligible measure must be included in the work scope. Please check all boxes that apply and enter item costs.

A. Air Sealing With Building Performance Institute (BPI) Assessment	Item Cost	Check
Air Sealing with Assessment (minimum 6 hours of air sealing required)	\$	<input type="checkbox"/>
LHESP Energy Upgrade Bundle	\$	<input type="checkbox"/>
B. Insulation With Building Performance Institute (BPI) Assessment		
Attic Insulation (increased to R49 or dense-packed/foam-filled bays)	\$	<input type="checkbox"/>
Wall Insulation (exterior R12 rigid foam or dense-packed/foam-filled walls & bays)	\$	<input type="checkbox"/>
Basement Insulation (2 inches foam or increased to R15 and sills & chases sealed)	\$	<input type="checkbox"/>
C. Supplemental Heating Systems	Ductless Heat Pump Heating Seasonal Performance Factor Minimums: Single-zone: 12.0, Multi-zone: 10.0	
Eligible Pellet Stove <input type="checkbox"/> or Eligible Wood Stove <input type="checkbox"/> OUTDOOR AIR INTAKE REQUIRED	\$	<input type="checkbox"/>
ONE or FIRST ZONE of heat from Eligible, Air-source, Ductless (mini-split) Heat Pump	\$	<input type="checkbox"/>
SECOND ZONE of heat from Eligible, Ductless Heat Pump	\$	<input type="checkbox"/>
D. High Efficiency Central Heating and Domestic Hot Water Systems		
Eligible (Energy Factor ≥ 0.82), natural gas, on-demand, DHW system	\$	<input type="checkbox"/>
Eligible Central Air-source <input type="checkbox"/> or Ducted Mini-split <input type="checkbox"/> Heat Pump (HSPF ≥ 10)	\$	<input type="checkbox"/>
Eligible Furnace <input type="checkbox"/> or Boiler <input type="checkbox"/> (Fuel: Natural Gas <input type="checkbox"/> Oil <input type="checkbox"/> Propane <input type="checkbox"/>)	\$	<input type="checkbox"/>
Ultra-Low Greenhouse Gas Geothermal Heat Pump <input type="checkbox"/> or Pellet Boiler <input type="checkbox"/>	\$	<input type="checkbox"/>
E. Solar		
Solar Electric Photovoltaic System (3 KW minimum) MUST BE ACCOMPANIED BY DUCTLESS HEAT PUMP	\$	<input type="checkbox"/>
Solar Thermal (45 square feet gross area minimum)	\$	<input type="checkbox"/>

SECTION 3: Other Measures

Other measures that are required to complete the work that is described above, or promote health and safety, can also be included in the work scope. Please use this section to describe the other measures that are part of the work scope.

Measure(s)	Item Cost	Check
	\$ _____	<input type="checkbox"/>
TOTAL PROJECT COST		\$
REQUESTED LOAN AMOUNT		\$

Home Energy Savings Program

LOAN WORK SCOPE FORM - PAGE 2

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Homeowner Name:		Street Address:	
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SECTION 4: Work Scope Details

Please use the following tables to further describe the work scope.

Insulation R-Values	Current	Proposed
Attic		
Walls		
Basement		

System Type	Manufacturer	Model #
Supplemental Heat		
Whole House Heat		
Domestic Hot Water		

SECTION 5: Service Providers

Please list any companies involved with this proposed project and attach copies of all relevant quotes.

Type of Service Proposed for Loan	Name of Company	Quote Amount for Project Component
Energy Advisor		
Air Sealing		
Insulation		
Pellet/Wood Stove or Pellet Boiler		
Air-source or Geothermal Heat Pump		
Furnace or Boiler		
Solar PV or Solar Thermal		
Other (_____)		

SECTION 6: Acknowledgement

By signing below: (1) I acknowledge that all of the information included with this Loan Work Scope Form is accurate. (2) I have reviewed and understand all applicable Sections and the Home Energy Savings Program Terms and Conditions. (3) I understand that the final loan amount is subject to the review and approval of Efficiency Maine staff.

Registered Vendor Organization Name:	
Registered Vendor Printed Name:	
Registered Vendor Signature:	