

How to Request a Tax Transcript from the IRS

- 1. <u>Click here</u> to access the IRS's Get Transcript page.
- 2. Once at the webpage, click on the Get Transcript Online button.



3. After clicking on the button, there will be an option to sign in or create a new account. If you do not have an existing IRS username, create a new account by clicking on the "ID.me Create an account" button.

Sign In or Create a New Account





4. Follow the steps provided through ID.me to create an account. Depending on the method you choose, you may need to provide a Driver's License and/or another identity document.

Create an ID.me accoun
Already have an ID.me account? Sign in to ID.me
ndicates a required field
Enter your email address
issword *
Enter password
onfirm Password *
Reenter password
] I accept the ID.me <u>Terms of Service</u> and <u>Privacy</u>
Create account

5. After your data has been confirmed, choose Income Verification as your reason for why you need a transcript. You do not need to enter your customer file number to continue.

Get Tran	script				
	Select a reason you need a transcript:	Income Verification	~		
	Customer File Number:			GO	>



6. From the page shown below, click on the most recent year displayed to download your tax return transcript. Save the PDF document to your computer.



Below are the transcripts and years available.

Return Transcript	Record of Account Transcript	Glossary	
2021	2021	Return Transcript Return transcripts show most line items from your Form 1040-series tax return as it was originally filed,	
2020	2020		
2019	2019		
2018	2018	including any accompanying forms and schedules. In many cases, a return transcript will meet the requirements of lending institutions offering mortgages and student	
Account Transcript	Wage & Income Transcript		
2021	2021	loans.	
2020	2020	Account Transcript Account transcripts show changes you or the IRS made after you filed	
2019	2019		
2018	2018	your original return, such as making estimated tax payments or filing an	
Show All	Show All 🖬	amended return.	

 Apply for pre-qualification through Efficiency Maine: <u>https://www.efficiencymaine.com/income-based-eligibility-verification/</u>. You will need to upload your tax return transcript through this online form.