

For general information about electric vehicles (EV) and charging visit efficiencymaine.com/ev. For more information about this Level 2 EV Charger Request for Proposals, visit: efficiencymaine.com/RFP-EM-007-2022.

SECTION 1 - GENERAL INFORMATION

Please complete form (typed if possible) and submit by email to Amalia Siegel, Program Manager for Electric Vehicle Initiatives, at amalia.siegel@efficiencymaine.com. Bidders must submit a separate form for each individual installation address. See the Required Supporting Documentation Checklist at the end of this form to ensure all required materials are attached before submission.

Primary Contact/Bidder Information		Charger Site Information		
Name of Bidder		Installation Street Address		
Primary Contact Name		City	State	Zip
Primary Contact Phone		Total number of housing units at the site:	Total number of parking spaces at the site:	
Primary Contact Email		What % of units in the property serve individuals who qualify as “low-income” either through Section 8 or another state or federal means-tested program?		
Mailing Address:		Does the bidder <u>own</u> or <u>lease</u> the property where chargers will be installed?		
		If leased, <u>how many years</u> are left on the lease?		
		Describe exact location(s) at the site (ex. NW corner of parking garage, East side of parking lot).		
City	State	Zip		

AUTHORIZED SIGNATURE OF BIDDER (Required)

I, the undersigned, am authorized to commit my company to this proposal. I attest that the information contained in this bid is true and accurate to the best of my knowledge and that I have enclosed the required Supporting Documentation.

Full Name: _____ Title: _____	Bidder Signature: _____ Date: _____
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LEVEL 2 ELECTRIC VEHICLE (EV) CHARGERS

APPLICATION FORM – RFP EM-007-2022



Section 2 – BIDDER’S VENDORS/COST

For each Deliverable below, indicate which Vendor you intend to use to complete the proposed installation and provide the price quote you received from that Vendor; for any Deliverable labeled “where applicable,” mark “N/A” if it does not apply to your bid costs; a specific Vendor may be named for more than one Deliverable.

Deliverable 1: Charger Equipment

Vendor:	Price: \$ _____
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Deliverable 2: Installation and Commissioning of Charger Equipment

Vendor:	Price: \$ _____
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Deliverable 3: Networking (software, commissioning, and subscriptions) (where applicable)

Vendor:	Price: \$ _____
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Deliverable 4: Electrical service upgrades and/or circuits

Vendor:	Price: \$ _____
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Deliverable 5: Mounting hardware and bollards (where applicable)

Vendor:	Price: \$ _____
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Deliverable 6: Construction costs (including excavation) (where applicable)

Vendor:	Price: \$ _____
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Deliverable 7: Other Eligible Costs (as applicable)

Vendor:	Price: \$ _____
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Total Cost of Deliverables 1-7	Cost: \$ _____
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SECTION 3.1 - HOST SITE INFORMATION: INTENDED USE

Will there be any limitations on who can use the chargers or when they may be used? If so, please describe.	
Will you require payment for charging?	<input type="checkbox"/> Yes / <input type="checkbox"/> No
What steps will you take to promote use of the chargers?	

SECTION 3.2 - HOST SITE INFORMATION: CHARACTERISTICS OF CHARGER, SITE, OPERATIONS PLAN

How many total plugs (connectors) are proposed at the site?	
How many EV charging plugs are already at this proposed site, if any?	
What type of light source, if any, is within 20' of the chargers?	
Where applicable, what type of lighting, if any, will light pathways from the chargers to the nearest occupied building?	
What type of shelter, if any, will cover the chargers?	
Will maintenance of the chargers be performed by in-house personnel or sub-contracted?	
1. If sub-contracted, name of expected vendor (if known)?	
2. If sub-contracted, expected length of contract?	
What plans or changes to the neighborhood around the installation address might impact the use of the proposed EV chargers over the next 5 years?	
Will you configure the electrical panel and conduit serving each charger so that it provides sufficient capacity to supply at least 7.2kW per plug, (i.e., each EV will receive at least 7.2 kW even if multiple EVs are charging simultaneously from a single charger)? Or will the dual plugs share a single 40 Amp circuit?	

SECTION 3.3 - HOST SITE INFORMATION: PROJECT READINESS

Please describe what physical preparations to the site and electrical system, if any, will be required to install the proposed project, for:

• Electrical service	
• Trenching, Construction	
• Running conduit from electrical service to chargers	
• Paving parking spots, Other	
Regarding timing for the installation:	
1. The earliest this project would be installed and operational is:	
2. The latest this project would be installed and operational is:	

**Required Supporting Documentation
(Checklist)**

	Attachment A - Project location photograph . You must include at least one photograph of the exact proposed site for the chargers. If the site will be located on a lot that has not yet been built, drawings may be substituted for photos.
	Attachment B – <i>Bona fide</i> written price quotes itemized for: (i) charging equipment; (ii) installation and commissioning of charging equipment; (iii) networking (where applicable); (iv) electrical service upgrades and/or circuits; (v) mounting hardware (e.g., pedestals) and bollards (where applicable); and (vi) construction costs (including excavation) (where applicable).
	Attachment C - Charging equipment and construction specification sheets.
	Attachment D - Signed Letter from Property Owner consenting to Lessee's Bid Proposal for the specific property proposed to serve as a host site for Level 2 EV chargers (if property is not owned by Bidder).