



Home Energy Assistance Program (HEAP) Benefit Notification

Client Name:

Client Address:

Your household has been determined eligible to receive a Home Energy Assistance Program (HEAP) benefit for the XXXX heating season.

Benefit Amount:

Approved Fuel Type:

Vendor:

Benefit Issue Date:

Please remember:

- Keep this notification for when you apply or recertify for Food Supplement Benefits (SNAP).
- If you move or change fuel products, you must notify the Community Action Agency.
- If your benefit was sent to a vendor it will expire on April 30, XXXX.
- Benefits cannot be used for incidental costs including, but not limited to surcharges, penalty charges, reconnection charges, and repair service charges, security deposits, and insurance.
- If you have any questions, please contact the Community Action Agency.

An Applicant has the right to request an Informal Review for any dispute other than a dispute regarding TANF Fuel Supplemental Benefits. An Applicant must submit a written request for an Informal Review no later than thirty (30) calendar days from the postmarked date of Benefit Notification. Written requests for Informal Review may be mailed to MaineHousing, 26 Edison Drive, Augusta, Maine 04330; or emailed to LIHEAPcompliance@mainehousing.org.

If the Applicant does not agree with the results of the Informal Review and disputes the criteria used to calculate the amount of their benefit, the Applicant may submit a written request for a Fair Hearing.

Nondiscrimination Notice: Maine State Housing Authority (MaineHousing) does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, age, physical or mental disability, or familial status in the admission or access to, or treatment or employment in, its programs and activities. MaineHousing will also provide this document in alternative formats upon sufficient notice. MaineHousing has designated the following person responsible for coordinating compliance with applicable federal and state nondiscrimination requirements and addressing grievances: Lauren Bustard, MaineHousing, 26 Edison Drive, Augusta, ME 04330-4633, Phone Number (207) 626-4600 or 1-800-452-4668 (voice), or Maine Relay 711.

CAA Name:

CAA Address:

CAA Phone: